

## RULES FOR PRESENTATION OF MANUSCRIPTS

Papers are accepted in electronic form (e-mail karmanov@mail.ifmo.ru), or at a DVD. In a printed form **signed by the authors** materials are submitted to the editor on request after the procedure of reviewing.

**A set of documents** should include:

- The text of the paper with make-up figures and tables;
- The form with information about the paper (Russian, English )
- The forms with information about the authors (for each author), several jobs can be specified by the author;
- Files with pictures to the paper in their original format (preferably JPEG) with the maximum resolution; color drawings are allowed, if useful information is lost in the black and white variant.

**The size** of the paper, including illustrations, tables, and references should not exceed 8 typewritten pages. Paper layout is performed in the Word editor for Windows (version not earlier than 2003).

**The body of the paper** is typed in Times New Roman font, size 12 pt regular, single line spacing, top margins are 20 mm, the others are 25 mm. Indentation is 10 mm. A summary (150-250 words in size) is printed in Times New Roman font, size 10 pt regular, single line spacing, justified alignment.

**The title of the paper** is printed in Times New Roman 12 pt bold, single line spacing.

**Section name** is printed in Times New Roman 12 pt bold, single line spacing, not separated by blank lines. Formulas are entered in Microsoft Equation Ed. 3.0.

Style options:

**Text** – Times New Roman, straight;

**Functions, variables, and numbers:** for Latin letters - font Times New Roman italic, for Greek letters - Symbol straight, for Russian letters, numerals, and brackets - Times New Roman straight. Notation of functions (sin, cos, tg, ctg, min, max, exp, extr) - Roman font . The same rules are applied for writing of superscripts and subscripts: standard – 10 pt, large index – 12 pt, small index – 8 pt, large symbol - 16 pt, small symbol – 12 pt.

**Matrices and vectors** – Times New Roman, straight, bold ( vector sign "arrow" is not put) .

Individual variables are allowed to be typed in the text mode to meet requirements specified for the formulas.

**Separating character for decimals** is comma.

**For figures and graphs** Times New Roman font is used. Writing style for variables should conform to the main text.

Only units corresponding to the SI system are used.

**List of references** is recommended to consist of at least 15 positions for full-text papers and at least 8 - for a brief paper. It is formatted in accordance with GOST 7.0.5-2008.

Numbering of positions is according to order of references in the text.

**For more detailed information see [http: //ntv.ifmo.ru](http://ntv.ifmo.ru)**